

PROCEDURE

ON PROPOSING THE INCLUSION OF PERSONS IN OR INCLUDING PERSONS IN THE LISTS PUBLISHED BY OR IN ACCORDANCE WITH THE UNITED NATIONS SECURITY COUNCIL RESOLUTIONS, PROPOSING THE REMOVAL OF PERSONS FROM OR REMOVING PERSONS FROM SUCH LISTS, UNFREEZING OF PROPERTY, REPLENISHING THE FROZEN PROPERTY, AS WELL AS PERMITTING PAYMENTS FROM THE FROZEN PROPERTY

Chapter 1: General Provisions

1. For the purposes of this Procedure:

- 1) **UNSC** is the United Nations Security Council;
- 2) **listing** is the inclusion of a person associated with terrorism or the proliferation of weapons of mass destruction in the lists published by the UNSC resolutions or by a competent body in accordance therewith;
- 3) **delisting** is the removal of a listed person from the lists published by the UNSC resolutions or by a competent body in accordance therewith;
- 4) **domestic list** is the list of persons associated with terrorism published by the authorized body in accordance with the UNSC resolutions;
- 5) **foreign list** is the list of persons associated with terrorism published by foreign competent bodies in accordance with the UNSC resolutions;
- 6) **interagency commission** is the interagency commission with the participation of competent bodies, established by the decision of the Prime Minister of the Republic of Armenia for the purpose of combating money laundering, terrorism financing, and the financing of the proliferation of weapons of mass destruction.

2. Other concepts used in this Procedure have the meanings defined by the Law "On Combating Money Laundering and Terrorism Financing".

3. The listing and delisting processes provided for by this Procedure are carried out in accordance with the UNSC resolutions, regardless of the existence of criminal proceedings in relation to the relevant facts or persons and the results thereof.

4. The issue of the existence of grounds for including a person in or removing a person from the lists published by or in accordance with the UNSC resolutions shall be considered in accordance with the UNSC resolutions without the participation of the person to whom the consideration of the given issue relates.

5. Every person may contest the decisions adopted and actions taken on the basis of this Procedure in a judicial procedure.

Chapter 2. Procedure on Including Persons in Domestic Lists and Proposing the Inclusion of Persons in Foreign Lists

6. Upon receiving information regarding possible grounds for including a person in domestic lists, the authorized body shall initiate an examination and, within 15 working days, consider the existence of the criteria defined by UNSC Resolution 1373 (2001).

7. Within 5 working days from the moment of initiating the examination, the authorized body shall send the materials related to the issue of including the person in domestic lists to the members of the interagency commission, proposing that they submit an advisory opinion on the subject of the examination within a 2-day period and provide relevant information and documents under their possession.

8. If, based on the results of the examination, the authorized body concludes that there are reasonable grounds or basis to suspect or believe that the person meets the criteria defined by UNSC Resolution 1373 (2001), it shall, within 2 working days, include the person in the domestic list and publish information regarding the person on its official website.

9. In the event that the place of registration or location of the person included in the domestic list is known, the authorized body shall, within the period provided for by this point, send a notification to the listed person containing the following information:

- 1) grounds for listing subject to publication;
- 2) consequences of listing;
- 3) the procedure for considering a delisting application and the contact details of the authorized body;
- 4) the procedure for considering an application for permitting payments from the frozen property.

10. Information published regarding persons included in domestic lists shall, where available, include:

1) in the case of natural persons: name, surname, patronymic, alias, year, month and date of birth, citizenship, nationality, gender, profession, place of permanent residence, passport or other identification document data, current and former addresses, status in

existing or completed criminal proceedings, location, photograph, biometric data, and a brief description of the grounds for listing;

2) in the case of legal persons: full and abbreviated name, other names under which the organization has operated, address of the organization, addresses of the head office, branches and representative offices, nature of activity, place of operation, data on the members of management bodies, registration number or other identification data, information on being in the process of liquidation, e-mail address, and a brief description of the grounds for listing.

11. In the event of including a person in domestic lists, the authorized body may propose to the body authorized in the field of foreign affairs of the Republic of Armenia to submit a request to a foreign competent body to include the same person in the foreign lists of the given state. The request submitted to foreign competent bodies shall contain as detailed data as possible on the person proposed for listing, including a full description of the facts testifying to the existence of the grounds for listing provided for by the relevant UNSC resolution.

Chapter 3. Procedure on Proposing the Inclusion of Persons in the Lists Published by the United Nations Security Council Resolutions

12. Upon receiving information regarding possible grounds for including a person in the lists published by the UNSC resolutions, the authorized body shall initiate an examination and, within 15 working days, consider the existence of the grounds defined by UNSC Resolutions 1267 (1999), 1988 (2011), 1718 (2006), 2231 (2015), or subsequent resolutions.

13. Within 5 working days from the moment of initiating the examination, the authorized body shall send the materials related to the issue of including the person in the lists published by the UNSC resolutions to the members of the interagency commission, proposing that they submit an advisory opinion on the subject of the examination within a 2-day period and provide relevant information and documents under their possession.

14. If, based on the results of the examination, the authorized body concludes that there are reasonable grounds or basis to suspect or believe that the person meets the criteria defined by UNSC Resolutions 1267 (1999), 1988 (2011), 1718 (2006), 2231 (2015), or subsequent resolutions, it shall, within 2 working days, apply to the body authorized in the field of foreign affairs of the Republic of Armenia with a proposal to initiate the process, providing the materials related to the issue of including the person in the lists published by the UNSC resolutions.

15. The body authorized in the field of foreign affairs of the Republic of Armenia shall, within 2 working days after receiving the materials related to the issue of including the

person in the UNSC lists, submit the proposal to include the person in the lists to the relevant UNSC committee.

16. The proposal submitted to the UNSC shall contain as detailed data as possible on the person proposed for listing, including a full description of the facts testifying to the existence of the grounds for listing provided for by the relevant UNSC resolution. In the event of submitting a proposal to include a person in the lists published by the UNSC resolutions, the state body competent in the field of foreign affairs shall also submit a position regarding the necessity of not disclosing the fact that the proposal to include the person in the list was submitted by the Republic of Armenia.

Chapter 4. Procedure on Removing Persons from Domestic Lists

17. Upon receiving information regarding possible grounds for removing a person from domestic lists, the authorized body shall initiate an examination and, within 15 working days, consider the fact of the non-existence of the criteria defined by UNSC Resolution 1373 (2001).

18. The listed person, or in the case of the death or liquidation of the listed person, their successors, may submit information to the authorized body regarding possible grounds for removing the person from domestic lists via the application provided for by Form 1 of Appendix 2. In the event that the application is incomplete or incorrectly filled out, the authorized body shall, within 5 working days, return it to the applicant, noting the existing deficiencies, which does not deprive the given person of the opportunity to re-submit the application.

19. The successor of the person is obliged to submit documents certifying their status along with the application. The listed person or their successor shall submit other documents necessary for the examination of the application along with the application. During the examination of the application, the authorized body may request additional documents and information from the person who submitted the application, during which the period of the examination shall be suspended.

20. Within 5 working days from the moment of initiating the examination, the authorized body shall send the materials related to the issue of removing the person from domestic lists to the members of the interagency commission, proposing that they submit an advisory opinion on the subject of the examination within a two-day period and provide relevant information and documents under their possession.

21. If, based on the results of the examination, the authorized body concludes that there are no reasonable grounds or basis to suspect or believe that the person meets the criteria defined by UNSC Resolution 1373 (2001), or if the authorized body discovers that the

listed person has died or has been liquidated, it shall, within 2 working days, remove the person from the domestic list and publish the revised list on its official website.

22. If the person was removed from the domestic lists on the basis of an application, the authorized body shall, parallel to the publication of the revised list, send a notification regarding the removal of the person from the list to the address of the person who submitted the application.

Chapter 5. Procedure on Proposing the Removal of Persons from the Lists Published by the United Nations Security Council Resolutions

23. Upon receiving information regarding possible grounds for removing a person from the lists published by the UNSC resolutions, the authorized body shall initiate an examination and, within 15 working days, consider the fact of the non-existence of the criteria defined by UNSC Resolutions 1267 (1999), 1988 (2011), 1718 (2006), 2231 (2015), or subsequent resolutions.

24. Citizens of the Republic of Armenia, persons with permanent residence status in the Republic of Armenia, and legal persons registered in the territory of the Republic of Armenia, or in the case of the death or liquidation of such a listed person, their successors, may submit information to the authorized body regarding possible grounds for removing the person from the lists published by the UNSC resolutions in the form of an application subject to submission to the relevant UNSC committee. In the event that the application is incomplete or incorrectly filled out, the authorized body shall, within 5 working days, return it to the applicant, noting the existing deficiencies, which does not deprive the given person of the opportunity to re-submit the application.

25. The successor of the person is obliged to submit documents certifying their status along with the application. The listed person or their successor shall submit the documents subject to submission to the relevant UNSC committee along with the application, as well as other documents necessary for the examination of the application. During the examination of the application, the authorized body may request additional documents and information from the person who submitted the application, during which the period of the examination shall be suspended.

26. Within 5 working days from the moment of initiating the examination, the authorized body shall send the materials related to the issue of removing the person from the lists published by the UNSC resolutions to the members of the interagency commission, proposing that they submit an advisory opinion on the subject of the examination within a two-day period and provide relevant information and documents under their possession.

27. If, based on the results of the examination, the authorized body concludes that there are no reasonable grounds or basis to suspect or believe that the person meets the

criteria defined by UNSC Resolutions 1267 (1999), 1988 (2011), 1718 (2006), 2231 (2015), or subsequent resolutions, or if the authorized body discovers that the listed person has died or has been liquidated, it shall, within 2 working days, apply to the body authorized in the field of foreign affairs of the Republic of Armenia with a proposal to initiate the process, providing the materials related to the issue of removing the person from the lists published by the UNSC resolutions.

28. The body authorized in the field of foreign affairs of the Republic of Armenia shall, within 2 working days after receiving the materials related to the issue of proposing the removal of the person from the UNSC lists, submit the proposal to remove the person from the lists to the relevant UNSC committee.

29. The proposal submitted to the UNSC shall contain a full description of the circumstances justifying the absence of the grounds for listing provided for by the relevant UNSC resolution.

Chapter 6. Procedure on Unfreezing of Property

30. The authorized body shall immediately unfreeze property:

- 1) in the event of removing the person from the lists published by the UNSC resolutions or from the domestic lists;
- 2) in the event the property was frozen in error, including due to matching or similar names.

31. The person removed from the lists, or in the case of the death or liquidation of the listed person, their successors, as well as the owner of the property in the event the property was frozen in error, may submit information regarding the existence of grounds for unfreezing to the authorized body via the application provided for by Form 1 of Appendix 2. In the event that the application is incomplete or incorrectly filled out, the authorized body shall, within 5 working days, return it to the applicant, noting the existing deficiencies, which does not deprive the given person of the opportunity to re-submit the application.

32. The successor of the person is obliged to submit documents certifying their status along with the application. The person removed from the lists, their successor, or the owner of the frozen property may submit other documents necessary for the examination of the application along with the application. During the examination of the application, the authorized body may request additional documents and information from the person who submitted the application.

33. The authorized body shall, within 15 working days after receiving the application, send a notification regarding the results of the examination of the application to the address provided by the person who submitted the application.

34. In the event of adopting a decision on the unfreezing of property, the authorized body shall attach it to the notification sent to the address of the person who submitted the application. The decision shall also be sent to the persons who carried out the freezing in the territory of the Republic of Armenia, who are known to the authorized body.

Chapter 7. Procedure on Permitting Payments from the Frozen Property and Replenishing the Frozen Property

35. Upon receiving information regarding grounds for permitting payments from the frozen property of a person included in the lists of persons associated with terrorism published by the UNSC resolutions or in the domestic lists, the authorized body shall initiate an examination and, within 15 working days, consider the existence of the grounds defined by UNSC Resolutions 1718 (2006) and 2231 (2015) or UNSC Resolution 1452 (2002) and subsequent resolutions.

36. The listed person may submit information regarding possible grounds for permitting payments from the frozen property to the authorized body via the application provided for by Form 2 of Appendix 2. In the event that the application is incomplete or incorrectly filled out, the authorized body shall, within 5 working days, return it to the applicant, noting the existing deficiencies, which does not deprive the given person of the opportunity to re-submit the application.

37. The listed person may submit documents necessary for the examination of the application along with the application. During the examination of the application, the authorized body may request additional documents and information from the person who submitted the application.

38. If, based on the results of the examination, the authorized body concludes that grounds defined by UNSC Resolutions 1718 (2006) and 2231 (2015) or UNSC Resolution 1452 (2002) and subsequent resolutions for permitting payments from the frozen property exist, it shall draw up an opinion on permitting payments from the frozen property. The opinion shall contain information regarding the location, composition, and size (amount) of the property for which access is permitted, the procedure and method of provision, and the purpose of use.

39. The authorized body shall, within 15 working days after receiving the application, send a notification regarding the results of the examination of the application to the address provided by the person who submitted the application.

40. In the event of a positive opinion regarding permitting payments from the frozen property of a person included in the domestic lists, the authorized body shall attach it to the notification sent to the address of the person who submitted the application. The opinion shall also be sent to those persons who carried out the freezing in the territory of the Republic of Armenia, who are known to the authorized body, for the purpose of ensuring access to the

property defined by the opinion. Within 5 working days after the execution of the transaction, the information regarding it shall be submitted to the authorized body.

41. In the event of a positive opinion regarding permitting payments from the frozen property of a person included in the lists published by the UNSC resolutions, the authorized body shall immediately send the opinion to the body authorized in the field of foreign affairs of the Republic of Armenia, proposing to notify the relevant UNSC committee of the intention to permit payments from the frozen property.

42. After receiving the opinion of the relevant UNSC committee or after the expiration of the period of preliminary notification, the body authorized in the field of foreign affairs of the Republic of Armenia shall immediately inform the authorized body thereof. The authorized body shall notify the person who submitted the application of the results and, in the case of permitting payments from the frozen property of a person included in the lists published by the UNSC resolutions, also those persons who carried out the freezing in the territory of the Republic of Armenia, who are known to the authorized body.

43. In the event that payments are carried out from the frozen property of a person included in the lists published by the UNSC resolutions, the authorized body shall, after receiving information on the transaction from the person who carried out the freezing, transfer it to the body authorized in the field of foreign affairs of the Republic of Armenia with a proposal to send a notification to the relevant UNSC committee.

44. Interest or other earnings accrued on the account balance, or payments received within the framework of contracts, agreements, or obligations that arose prior to the freezing of the accounts, may be credited to the frozen property accounts of persons included in the lists published by the UNSC resolutions without the necessity of obtaining the permission of the authorized body, provided that the credited funds continue to remain frozen.

Appendix 2

to Resolution No. 167-N of the Board of the
Central Bank of the Republic of Armenia
dated 23 September 2025

Form 1

Application

Application Regarding Removal from Domestic Lists or Unfreezing of Property

1. Subject of Application

Subject of Application
☐ Regarding removal from the lists
☐ Regarding the unfreezing of property

2. Information about the Listed Person

1) For natural persons

Name, surname, patronymic, alias (as included in the list)	
Identification document number, date of issue, issuing authority	
Date of birth	
Place of birth (city, region, country)	
Citizenship	
Nationality	
Gender	
Profession	
Address of registration (residence)	
Other data	

2) For legal persons

Name (as included in the list)	
Short name or acronym, other names	
Registration number	
Addresses of the head office, branches, and representative offices	
Nature of activity	
Place of activity	
Management bodies, contact details of their members	

Email address	
Other data	

3. Information about the Successor Submitting the Application

1) For natural persons

(to be completed if the listed natural person is deceased)

Name, surname	
Identification document number, date of issue, issuing authority	
Date of birth	
Place of birth (city, region, country)	
Citizenship	
Address of registration (residence)	
Data of the document certifying the fact of death	
Other data	

2) For legal persons

(to be completed if the listed legal person has ceased to exist)

Name	
Short name or acronym, other names	
Registration number	
Addresses of the head office, branches, and representative offices	
Nature of activity	
Place of activity	
Management bodies, contact details of their members	
Data of the document certifying the fact that the existence of the legal person has	

ceased	
Other data	

4. Description of the Frozen Property

Detailed description of the frozen property, if the application relates to the unfreezing of property

5. Previously Submitted Applications

Details of other previously submitted applications regarding removing the person from the list or the unfreezing of property (date of submission, the person submitting the application, the course and results of the examination)

6. Grounds for the Application

Justifications for the necessity of removing the person from the list or the unfreezing of property

7. List of Attached Documents

Name of the document and number of pages
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8. Application Submission Data

Number of the published list and the sequence number of the person in the list	
Date of submission of the application	

Address for sending notifications	
Signature of the person submitting the application	

Application

On permitting payments at the expense of the frozen property of a person included in the lists published by United Nations Security Council resolutions or in domestic lists

1. Subject of Application

Type of expense for which the payment at the expense of the frozen property is requested
☐ Necessary basic expenses, in particular: ○ Food expenses ○ Rent expenses ○ Mortgage expenses ○ Expenses for medication and treatment ○ Payment of taxes ○ Payment of insurance premiums ○ Payment for utility services ○ Payment for professional services, including legal services ○ Expenses related to the maintenance and service of the frozen property ☐ Necessary extraordinary expenses, in particular: (brief description of the necessary extraordinary expenses) ☐ Payments for contractual obligations, in particular: (brief description of payments)

2. Information about the listed person

1) For natural persons

Name, surname, patronymic, pseudonym (as included in the list)	
Identification document number, date of issue, issuing authority	
Date of birth	

Place of birth (city, region, country)	
Citizenship	
Nationality	
Gender	
Profession	
Address of registration (residence)	
Other data	

2) For legal persons

Name (as included in the list)	
Short name or acronym, other names	
Registration number	
Addresses of the head office, branches, and representative offices	
Nature of activity	
Place of activity	
Management bodies, contact details of their members	
Other data	
Name (as included in the list)	

3. Characteristics of the payment requested at the expense of the frozen property

Detailed characteristics of the payment requested at the expense of the frozen property
Recipient (name/title and address)
Recipient's bank details (bank name, bank address, and account number)
Amount of the payment due
Method of payment (transfer to bank account/direct debit)

Other information

4. Previous applications for permitting payments at the expense of the frozen property

Details of other previously submitted applications for permitting payments at the expense of the same person's frozen property (date of submission, the person submitting the application, the course and results of the examination)

5. Justification for permitting payments at the expense of the frozen property

Justification for permitting payments at the expense of the frozen property

6. List of attached documents

Name of the document and number of pages
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7. Application submission data

Number of the published list, the person's sequence number in the list	
Date of submission of the application	
Address for sending notifications	
Signature of the person submitting the application	